

**SHOTWICK LAKE SAILING**  
(A company limited by guarantee)  
**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

## **Report of the Trustees for the year ended 31<sup>st</sup> December 2021**

### **Administrative Details**

Charity Name: Shotwick Lake Sailing

Charity Registration Number: 1110888

Company Registration Number: 5364039

Company Registered Address: 16 Hallfield Close  
Cornist  
Flint  
Flintshire CH6 5HL

Trustees/Directors:

Timothy Bowden –Commodore  
Jeremy Cooper – Vice Commodore  
William Duffield - Treasurer  
George Anthony Forster - trustee  
Ronald King - trustee  
Mark Heaton – trustee  
Leslie Perry - trustee

Bank: Lloyds TSB, Foregate Street, Chester

### **Structure, Governance and Management**

Shotwick Lake Sailing is operated according to its memorandum and articles, as a company limited by guarantee and is a registered charity. The trustees (directors) were elected to office at an annual general meeting of the company on 9<sup>th</sup> February 2021. All financial, health & safety and long-term planning decisions are taken by the directors.

Training of directors has been by liaison with Flintshire Local Voluntary Council and self-study of literature from Companies House & the Charity Commission. Most have extensive experience of managing a sailing club, being long standing members.

This has been the thirty eighth year of sailing at Shotwick Lake and the sixteenth full year operating as the independent sailing club, Shotwick Lake Sailing.

### **Objectives and Activities**

The objective of the club is the promotion of community participation in healthy recreation by the provision of facilities for sailing and associated water sports. Anyone who wishes to take part in sailing or other associated water sport activity should have the opportunity to do so.

The Club has been impacted significantly due to Covid 19 restrictions, particularly since the club is in Wales but also draws a significant number of its members from the Wirral and Cheshire that are in England.

Depending upon Government Restrictions in force and the recommendations of RYA Cymru Wales (our sport governing body) activity has sometimes been suspended completely or open for recreational activity only. During 2021 we have been fortunate to hold competitive dinghy racing on most weekends particularly from May 2021 onwards, in accordance with the regulations and guidance applicable at that time. This has resulted in a significant commitment from safety boat helms and crews that have been by necessity from the same household / covid bubble.

In 2021 to encourage our junior sailors we have held several separate junior racing sessions following the adult racing.

Unfortunately, due to the restrictions we have only been able to hold two open meetings, a Solo event in June and a Border Counties Midweek event in September both of which attracted good entries from across the region. We have not been able to run any RYA training sessions or Discover Sailing sessions. Activity has been limited generally to members only.

The 'Permit Groups' including Sea Cadets and Scout Groups have used the facilities during 2021 following their in-house guidance.

The Club house has been open to a limited extent and the Galley has not been operational since March 2020 due to the Covid restrictions.

## **Membership**

In 2021 the membership rose, particularly with increased interest in paddle boarding and is currently around 150. The membership is mainly from the Flintshire, Wirral, Chester and West Cheshire areas, with some members from as far as Shropshire.

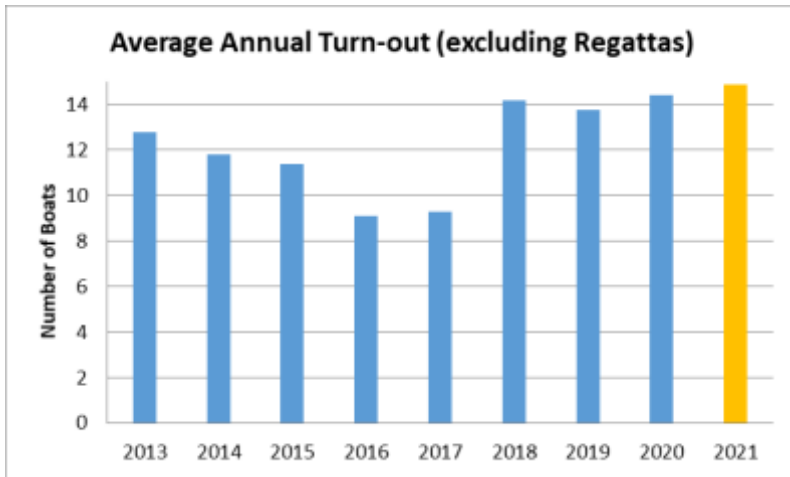
At the Committee meeting in December 2021 it was agreed that 2022 membership fees would be increase by an inflationary amount.

## **Dinghy Racing**

The dinghy racing at the start of the season was significantly curtailed until May 2021 when we commenced a programme of two back to back races on Sunday.

The racing that has taken place socially distanced, has involved a single Race officer, Covid Supervisor and a Safety boat helm and crew from the same household.

However, whenever racing did take place it was very well supported with many members keen to get back on the water. Racing was restricted to a total of thirty people (including officials) until the regulations changed allowing increased numbers.



The 2022 Racing Programme is proposed to follow a similar format to previous years. The proposed programme is published on the club web site. This may need to be modified depending on the restrictions / guidance that will be in place at that time.

We have not published our dutyman system for the selection of race duties until we have a clearer understanding of the Covid 19 restrictions / guidance that will be in place at that time and the completion of the Powerboat refresher sessions scheduled for Jan 2022.

## **RYA Training**

Shotwick Lake Sailing retained its RYA Recognised Training Centre status which allows us to offer RYA Level 1, Level 2, Level 3, Seamanship Skills, Use of Spinnakers, Youth Levels 1 to 4, Powerboat Level 1 & 2, Safety Boat and Start Racing together with Start Windsurfing and shore-based navigation courses.

Due to the pandemic we have not run RYA training in 2021.

We have decided not to publish our 2022 training programme and take bookings until we have a clearer understanding of instructor availability and the restrictions / guidance in force at that time.

## **Estates**

On the maintenance side, we can report that our fixed property assets continue to be maintained. We have only been able to arrange several socially distance work parties, utilising volunteers from the membership. Other essential maintenance has continued to be carried out by Committee members to prevent deterioration of the club's assets and so that when restrictions are lifted the delay before the club is opened is minimised.

During 2021 the 'weed' at the lake has continued to be an issue and we had intended to take some initial actions in early 2021. Due to the current pandemic the Committee consider that financial expenditure on this during a period of uncertainty could not be justified.

## **Financial Review 2021**

Membership fees held up well in 2020 despite Covid 19 restrictions and this position was repeated in 2021 with an increase in membership fees by approximately £1500.00 to levels pre-pandemic.

Total income was approximately £22,000 reflecting the loss of income the Galley or RYA training (about £4000 in 2019).

Once again capital expenditure has been restricted to only essential items and some revenue costs have fallen due to the club being closed resulting in a total expenditure of approximately £16,000 slightly up on 2020.

Good receipts from membership and conservative expenditure has resulted in a surplus of approximately £6,000.

The surplus from 2021 will be used to provide resilience over the next few years as Covid 19 restrictions are lifted and to continue to develop the club infrastructure for the future.

**Shotwick Lake Sailing Club**  
**Statement of Financial Activities for the year ended 31st December 2021**

<b>Incoming Resources</b>	<b>note</b>	<b>2021</b>	<b>2020</b>
Donations		-	25
Subscriptions (basic membership)	6	10,524	9,550
Subscriptions (specific activity/permits)		8,644	7,275
HM customs & Revenue (gift aid refund)	7	1,974	2,204
Training Courses		-	375
Grants	8	550	11,103
Bank Interest		0	3
Race entry fees		77	300
Social events & refreshments 'profit'	9	-	52
Miscellaneous income		675	100
RNLI collection by members		-	-
Boat Loan		-	-
<b>Total Incoming resources</b>		<b>22,445</b>	<b>30,988</b>
<b>Resources Expended</b>			
Lake Purchase Legal Fees		-	-
Training Costs		666	227
Insurances		2,732	2,676
Club equipment maintenance (general)		4,752	3,735
Clubhouse warden/cleaner		2,936	4,098
Safety boat fuel		201	148
Safety boat maintenance/service	10	1,054	-
Membership awards & race prizes		56	399
Publicity		-	-
RYA/WYA affiliation		330	330
Instructor training		75	-
Administration		867	873
Bank charges		101	81
Water supply & effluent removal	11	440	851
Safety Inspections (electrical/gas and fire)		461	60
RNLI payment of collected money		-	-
Electricity costs	12	710	789
Gas costs	12	52	52
Fun Day		-	18
Depreciation	3b	924	924
<b>Total resources expended</b>		<b>16,358</b>	<b>15,262</b>
<b><u>Net incoming-expended resources</u></b>	<b>14</b>	<b><u>6,086</u></b>	<b><u>15,726</u></b>

**BALANCE SHEET as at 31st December 2021**

	notes	2021	2020
<b>Fixed Assets;</b>			
Tangible Assets:	3a	47,500	48,424
Investments:			
<b>Current Assets:</b>			
Bank (deposit )		9,561	9,560
(current)		45,321	38,081
Commodores A/C		-	-
Cash in hand		171	185
Galley		179	179
		<u>55,232</u>	<u>48,005</u>
<b>Creditors:</b> amounts falling due within one year	4		-
<b>Liabilities:</b>		409	193
<b>Net Current Assets:</b>		54,822	47,812
<b>Total Net Assets:</b>		<b>102,322</b>	<b>96,236</b>
<b>General Funds:</b>			
unrestricted		54,222	48,136
restricted	5	48,100	48,100
<b>Total:</b>		<b>102,322</b>	<b>96,236</b>

The trustee directors are satisfied that for the year ended 31st December 2021 the charity/company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

Members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustee directors acknowledge their responsibility for:

i. ensuring the company keeps accounting records which comply with section 386 of the Companies Act 2006; and

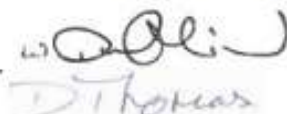
ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393 of the Companies Act 2006, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the trustee directors by distribution of these accounts to the aforementioned on 30th January 2022

Accounts prepared by: William Duffield

Examined by: Dave Thomas 30/1/22,



Company Treasurer

Member SLSC



**Notes to the Accounts for Year Ended 31st December 2021**

**1 Accounting Policies**

**Accounting Convention**

The accounts have been prepared under the historical cost convention. In preparing the accounts the charity has been guided by the best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2015).

**2 Taxation**

As a registered sports charity, the company has been advised that it is not eligible to register for VAT and is not subject to UK corporation tax. All expenditure presented is inclusive of VAT.

**3 Fixed Assets**

**a Tangible assets :**

Lake and buildings (at cost)	47,500
Outboard Engines X 2	-
Total Tangible Assets	<u>47,500</u>

**b Depreciation of assets:**

A linear, 7 year, depreciation has been used for all major equipment purchases. The outboards are now fully depreciated.

**4 Creditors and Liabilities**

Deposits totalling £350 owed by the club at the year end and a small negative balance with Welsh Water are carried forward .

**5 Restricted funds**

Lake and buildings	47,500
Volvo eco challenge – rainwater collection system	<u>600</u>
	48,100

**6 Subscriptions**

Subscription income is split into basic membership (£75 for each adult member, £23 for juniors) and activity costs together with any berthing costs etc. Permit income (from sea scout groups etc) is included in this category. 'Gift aid' can be reclaimed from HM Revenues & Customs on the basic membership element of the subscriptions where the member has indicated compliance with the tax rules.

**7 Gift Aid Refund**

Claims were made to HM Revenues & Customs for 'gift aid' on the basic membership for 2020; A claim for 2021 memberships will be made in 2022.



**8 Grants**

A grants was received in year for the purchase of bouyancy aids and helmets for training.

**9 Social events & refreshments 'profit'**

Due to COVID-19 restrictions the galley has been closed.

**10 Safety Boat Maintenance**

The safety boats were used more extensively in 2021 and the engines services this year.

**11 Water Supply and Effluent Removal**

The cost of effluent removal reflected the lack of use of the club house.

**12 Electricity and Gas Costs**

Monthly usage and costs were lower relecting the lack of use of the club house.

**13 Reserves Policy**

Due to the seasonal nature of the income and the 'out of season' expenditure, the treasurer and trustee directors have agreed that a minimum fund reserve of £4,500 is needed at year-end 2022 to cover the club running expenses during the winter period.

**14 Net incoming-expended resources**

Membership increased in year reflecting members ability to use the lake and national travel restrictiions. However total income remains lower than pre-panemic levels reflecting the loss of income from the galley and training. To be prudent expenditure was restricted to ensure a balanced budget. The surplus from 2021 will be used to provide resilience over the next few years as COVID-19 restrictions are lifted.

## **Plans for Future Periods**

- Continued support for the North Wales Clubs Committee with regards to sharing and learning and development of sailing in North Wales.
- Be conservative with our finances until the impacts of the current pandemic are known.
- Racing programme published for 2022 season.
- Powerboat refresher sessions will be delivered virtually / online and with a practical session.
- Continue with the scheme which allows youngsters not owning their own dinghy to continue to sail at Shotwick Lake after completion of training. A boat loan scheme has been implemented for junior members.
- Deliver several RYA training sessions.
- Continue Friday evening 'club night' with supported sailing.
- We will continue to encourage members to become involved as volunteers to assist with the training and other support to the club.
- Continue to monitor and implement legislation regards child/vulnerable person protection measures.
- The development of sailing opportunities for sailors with a disability.
- Implement 'Discover Sailing' sessions to give opportunities to sail to non-members.



Signed

(Commodore) 3 February 2022

**Timothy Bowden**